**Identifying Your Career Priorities**

**Activity Worksheet**

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| Learning Objective: | Identify top priorities in your next position to assist you in refining your job search. | | |
| Assignment: | Examine the list below. Which are most important to you? Utilize the space on the bottom of the page to rank your top 5 priorities. | | |
| **Career Priorities** | | | |
| Geographic location | | Work environment (start-up, well-established, reserved) | |
| Salary | | Company outings/social events | |
| Position type | | Company benefits (healthcare/insurance) | |
| Company size (small, mid, large) | | Company perks (lunch, parking, on-site gym) | |
| Company culture | | Executive leadership team | |
| Work-life balance | | Career growth/opportunity for advancement | |
| Community outreach development | | Amount of travel | |
| Define your top choices by providing the details for what each priority looks like for you. | | | |
| **Example:** | | | |
| **Location:** Remote or a 5-mile radius from where I live. | | | |
| **Career growth:** I have a long-term goal of being on the management team of an organization. A growing company that is looking to promote from within and that provides opportunities is extremely important. | | | |
| Assignment: Rank your top-5 career priorities. This will serve as your job search criteria that you can utilize when creating customized searches in the job boards. You should now be able to build searches and create job alerts with the criteria you designed. | | | | |
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